

## **Wallingford Public Library**

### **Policy on distribution, posting, and display of non-library materials**

The Wallingford Public Library maintains distribution points, a community bulletin board, and display cases. At the discretion of library administration, items may be removed from such locations if they do not align with the mission, vision, or values of the library or for any other reason. Any flyers, handouts, brochures, newsletters, or displays regarding commercial services, political organizations, campaigns, hate speech, or hate groups are expressly prohibited. The library reserves the right to make exceptions to the provisions of this policy.

#### **Distribution Points**

The library's distribution points are intended for free brochures, newsletters, and handouts. Items that fall into the following categories may be distributed as space is available: brochures and information about community programs and activities; brochures about not-for-profit college and educational programs; information about available local state and federal government services; free newsletters and newspapers.

#### **Bulletin Boards**

The library's bulletin boards are intended to inform library users and residents about local programs and services, educational opportunities, cultural events, art exhibits, and support groups. Flyers and handouts must be approved before being posted.

The bulletin boards are meant for use by local health and human services agencies, not-for-profit organizations, town departments, and not-for-profit college and educational groups and are limited to the advertisement of free events and programs, fundraising events, or limited-run cultural or arts events.

#### **Display Cases**

The library's display cases are intended for the display of library materials and the promotion of library programs. When the cases are not scheduled to be used by the library, they may be available, subject to the approval of library administration and by advance booking, to Wallingford residents, organizations, or businesses for noncommercial informational, cultural, and educational displays.

The display cases outside of the Children's Room are intended primarily for display of the collections, crafts, and artwork of Wallingford children. The library may also display items or materials in the case.

*Approved by the Board of Managers September 19, 1983, revised May 21, 1990, November 19, 1990, June 15, 1992, November 22, 2021.*